



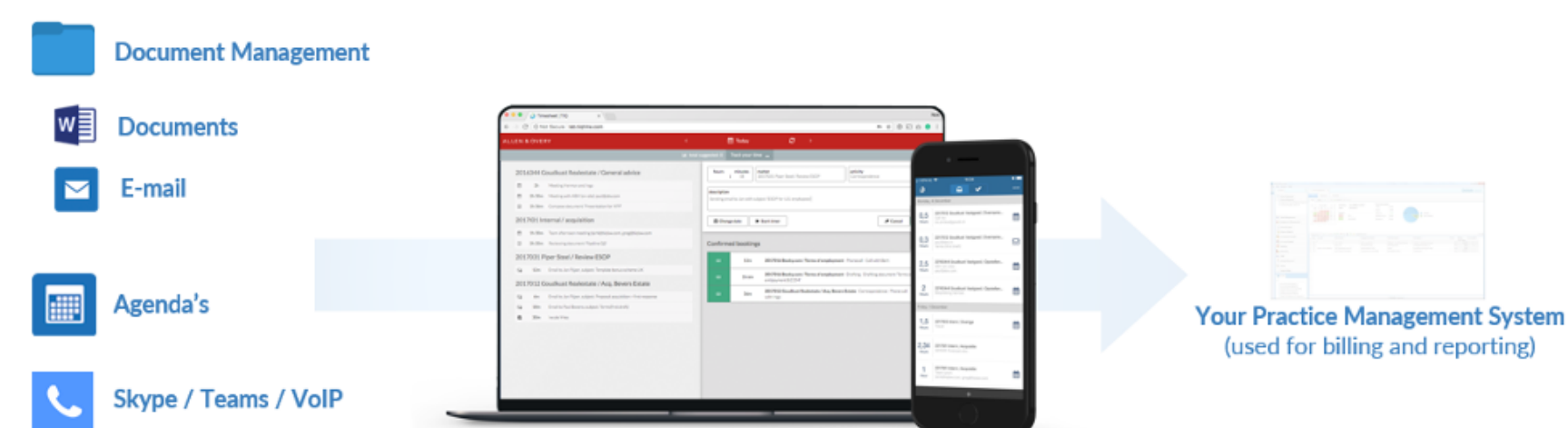
Assisted time tracking

TIQ Time overview



A new way of tracking time

TIQ Time helps lawyers build complete and consistent time entries with an add-on to your Practice Management System and Document Management System. TIQ Time is a modern and fast time tracking solution available via web and mobile. To ensure that filling out a timesheet is as easy as possible for every fee-earner, TIQ automatically captures the time spent on activities such as drafting documents, emails, meetings, and other activities.



Impact of TIQ Time

TIQ Time impacts the business and operations of a law firm in the following ways.

- Giving fee-earners a modern and fast solution (both web and mobile) for time tracking will improve the user experience. This will be enhanced further with the firm's branding in the application and a secure single sign-on method.
- TIQ's automated time capture functionality will result in a smaller leakage of billable and non-billable time entries, directly impacting the firm's bottom-line and transparency towards clients.
- Using TIQ's suggested time entries, fee-earners will spend less time filling out timesheets, therefore increasing productivity and reducing the cost of administrative work.
- The use of automated time capture in a flexible time solution tailored to the firm's processes will reduce the time spent on corrections (changing the narrative language, spelling or other details) by finance and assistants.
- The use of narrative templates, both for captured entries and manual entries, will improve the consistency and quality of the time entries.

Summary

- **Automatically capture time spent** on emails, documents, meetings, phone calls and more.
- **Integrations with to Document Management Systems** will help you automatically allocate captured time.
- **A flexible cloud solution:** Developed on Microsoft Azure, TIQ is available as public cloud or private web application.

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Hosting Certifications and Encryption

TIQ’s hosting provider meets a set of international and industry-specific compliance standards. It has adopted the uniform international code of practice for cloud privacy, Technological safeguards, such as encrypted communications and operation processes, help keep TIQ data secure. For data in transit, TIQ uses industry-standard transport protocols between user devices and Microsoft datacenters, and within datacenters themselves. For data at rest, TIQ’s hosting provider offers encryption capabilities up to AES-256.

Public or Private Cloud

All TIQ web sites, storages and services run in TIQ’s Azure instance by default. If needed, TIQ can be deployed to a seperate instance, managed by TIQ or even the customer itself.

Available integrations

Practice Management and ERP

- Aderant Expert
- Elite Enterprise
- Elite 3E
- Microsoft Dynamics NAV
- Microsoft Dynamics 365
- Deltek Maconomy
- Legalsense
- Wolters Kluwer Fidua
- Wolters Kluwer DLex
- And custom integrations via the TIQ
- Connector API

Document Management

- NetDocuments
- iManage Worksite
- Microsoft SharePoint
- Epona DMSforLegal
- Formpipe Concentworker
- M-Files
- Windows based file servers

Communication integrations

- VoIP servers
- Skype for Business

What our customers say...



"TIQ's software will be deployed as an extension to Aderant Expert and iManage Worksite. The goal is to streamline our time to bill process and make it less time consuming."



Tim van Caeyzele
ICT Manager at Claeys & Engels



"Where did the day go? TIQ Time helps our lawyers to answer that question. Lawyers need to record their activities accurately not only for clients' sake but also to enable us to improve the alternative fee arrangements we offer. TIQ Time makes time recording almost a pleasure."



Ilkka Sainio
Counsel and Innovation Manager at Lexia



"One of the main drivers to select TIQ's best-of-breed solution was related to the uncomplicated implementation process. TIQ Time was implemented quickly without affecting our existing practice management system. Since then, time tracking has become a lot easier for our fee earners"



Jan Willamo
Chief Digital Officer at Roschier



"In general, we were looking for a vendor that specifies in timesheets and really nails the ease-of-use. Letting our lawyers use the native ERP timesheet just causes too much frustration, I believe that the ERP system should be used by our finance department and accountants, not by the lawyers."



Knut Glad
Managing Partner at Føyen Torkildsen



"The implementation of TIQ Time has ensured that our lawyers can fully focus on their work without having to worry about filling out their timesheets. All the captured activities can be booked at any time of the day, on multiple devices. This offers a significant advantage for our lawyers."



Loesje Klaasen-Frankfort
Office Manager at Asselbergs & Klinkhamer

